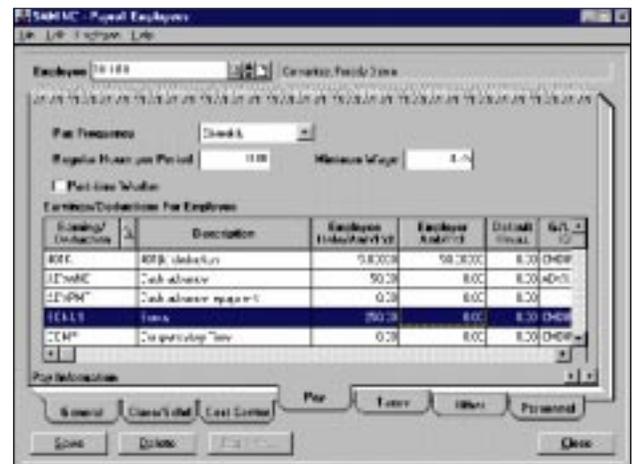# ACCPAC®

ACCPAC Corporate Series

U.S. Payroll

ACCPAC Corporate Series U.S. Payroll is your key to effectively managing employee earnings and benefits

The ACCPAC Corporate Series™ U.S. Payroll flexibility is your key to absolute control over employee earnings and benefits, special payroll situations and government reporting—so that the results meet your company's payroll requirements and personnel policies to the penny. Enter or import time cards, enter after-the-fact paychecks, run automatic calculations, or combine all three methods to get your pay data into the system and your paychecks out. Payroll handles all pay frequencies; multiple work states; unlimited earnings, deductions, benefits and taxes; and other pay factors such as expense reimbursements, accruals and advances.

Federal Tax Support and Unlimited Local Taxes

- Benefit from the convenience of support for federal and state payroll taxes.
- Use the local tax module's flexibility to create and update local taxes as authorities change and broaden their jurisdictions.

Powerful and comprehensive earnings and deductions management

Flexible Benefits and Deductions

- Tailor your deductions and benefits to track and report cafeteria plans, 401(k)s, 403(b)s, 408(k)(6)s, 457s, 501(c)(18)(d)s, wage garnishments, wage advances and IRAs.
- Track cash and non-cash benefits.
- Choose from a wide variety of calculation methods to compute your employee benefits as well as earnings and deductions.

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Sophisticated Cost Center Accounting

- Take advantage of General Ledger's flexible account structure for cost center accounting: Post to cost centers by employee, by job or even by a part of a job.

- Post expenses only, or post liabilities and expenses to cost centers.

- With a few keystrokes, change the cost center for all the accounts involved in a transaction.

Automated Maintenance and Processing

- Create templates to quickly add new employees.

- Set up selection lists of employees for whom you can calculate payroll and perform other processing functions.

- Globally update particular fields in the earnings/deductions and taxes you have assigned to employees.

- In one step, delete terminated employees, inactive earnings, deductions, taxes and payroll history you no longer need.

Easy and simple to administer earnings codes

- Process on your own schedule: Processing is date-sensitive and not tied to pay periods with required openings and closings.

- Create batches of General Ledger transactions automatically or upon request, in detail or consolidated format.

- Define as many as eight optional fields for employees; Create validation tables to restrict allowable entries.

Flexible Schedules

- Set up a single schedule covering vacation or sick day accrual for all employees, regardless of years of service.

- Set up a single overtime payment schedule for employees in every pay frequency.

- Set up a single pay differential schedule for all your shifts.

- Set up an unlimited number of schedules, if the complexity of your business requires them.

Full Integration with Bank Services

- Use with Bank Services for true bank reconciliation.

- Use with Bank Services to track checks, handle the reversal of checks, and keep an audit trail of all paychecks.

Complete, Customizable Reporting and Forms

- Produce comprehensive processing reports including pre and post-check registers and analysis of earnings, benefits, deductions, accruals and taxes for the pay period.

- Print W-2s on paper forms and submit to taxing authorities on diskette.

- Proof and print a 941 report with the exact information you need to fill in your Form 941.

- Track and report on Workers' Compensation, SUTA and FUTA.

- Design your own paychecks.

- Create your own special reports using fields, tables and classifications that you define.

Quick and easy employee maintainance and selections

- Integrates with ACCPAC EFT Direct™ Payroll for direct deposit.

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For more information about this and other ACCPAC® products, please call:

800-808-7000

or visit:

www.accpac.com